

**To the Chair and Members of the
DONCASTER HEALTH AND WELLBEING BOARD**

**PROPOSED REVISION TO THE HEALTH AND WELLBEING BOARD'S TERMS OF
REFERENCE**

EXECUTIVE SUMMARY

1. This report seeks the Board's agreement to make a recommendation to Council that the Board's Terms of Reference be revised to enable the Cabinet Member whose portfolio includes Adult Social Care to Chair meetings of the Board, in addition to the portfolio holder with responsibility for Public Health.

RECOMMENDATIONS

2. The Board is requested to:-
 - (a) consider and recommend to Full Council the proposed revision to paragraph 4.2 of the Board's Terms of Reference, as set out in Appendix A to this report;
 - (b) note that the Council's Constitution will be updated to reflect the revised Terms of Reference following approval by Council.

WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER?

3. The Council is committed to maintaining the highest standards of Governance, and having robust and fit-for-purpose Terms of Reference in place ensures openness and transparency in relation to the Council's decision making processes.

BACKGROUND

4. The Health and Wellbeing Board's Terms of Reference currently state in paragraph 4.2 that the Chair of the Board '...will be the Cabinet Member responsible for public health'.
5. Given that the remit of this Board cuts across the Cabinet portfolio areas of public health and adult social care, a revision is proposed to the wording in paragraph 4.2 of the Board's Terms of Reference, so that the Chair of the Health and Wellbeing Board will be either the Cabinet Member with responsibility for Adult Social Care or the Cabinet Member whose portfolio includes Public Health. . This will offer greater flexibility in terms of future Chairing arrangements. A copy of the revised Terms of Reference reflecting this proposed change is set out at **Appendix A** to the report. Proposed deletions are crossed through whilst new text is shown in bold italics.

6. Once agreed, this change will require the approval of the Full Council at its next meeting, to be held on 13th July 2017. Any subsequent change to the Chair of the Health and Wellbeing Board will also require Council approval.

OPTIONS CONSIDERED AND REASON FOR RECOMMENDED OPTION

7. It is recommended that the proposed revision to the Board's Terms of Reference is accepted to provide maximum flexibility in future in terms of allowing the relevant Cabinet Member(s) to Chair meetings of this Board.

RISKS & ASSUMPTIONS

8. There are no identified risks associated with this report.

IMPACT ON THE COUNCIL'S KEY OUTCOMES

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| | Working with our partners we will provide strong leadership and governance. | The Council is committed to maintaining the highest standards of Governance and robust Terms of Reference allow for the proper discharge of the Council's functions, ensuring openness and transparency. |
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LEGAL IMPLICATIONS

10. Sections 101 and 102 of the Local Government Act 1972 empower the Council to arrange for the discharge of any of its functions by a Committee or Sub-Committee.
11. The Council is required to establish a Health and Wellbeing Board under the Health and Social Care Act 2012.

CONSULTATION

12. Relevant lead Officers and Members have been consulted on the proposals outlined in this report.

HUMAN RESOURCES IMPLICATIONS

13. There are no human resources implications associated with this report.

EQUALITY IMPLICATIONS

14. There are no specific equality implications associated with this report.

FINANCIAL IMPLICATIONS

15. There are no specific financial implications associated with this report.

TECHNOLOGY IMPLICATIONS

16. There are no specific technology implications associated with this report.

BACKGROUND PAPERS

17. None

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